



MODERNISATION OF INSTITUTIONAL MANAGEMENT OF INNOVATION
AND RESEARCH IN SOUTH NEIGHBOURING COUNTRIES

Dev. 3.3 Matching Exercise
Kenitra, October 13th
Mariana Szefer



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What is MIMIr?

A) Erasmus plus

B) MIMIr is primarily designed to aid, assist and help partner universities in South Neighbouring Countries to understand the status quo of their innovation and research mentality, performance, efficacy, and practices and devise pathways to overcome impediments, hindrances, fiascos and pitfalls that prevent them from achieving recognised stature in the international landscape



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Main Objectives

- Measure innovation and research in partner universities, provide comparative analysis to European processes, identify areas for change and assist in setting targets for improvement, and provide appropriate knowledge and means to improve actions that contribute to sustainability.
- Develop an institutional management model of innovation and research at Moroccan and Jordanian partner institutions to best align their performance to the European Research Area.
- Pilot the new model in partner universities to inform its completion, support its sustainability through targeted dissemination, and monitor and evaluate its uptake and early impact.



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Main Objectives

- Improve procedures to enhance innovation and research within university hierarchy, set up an appropriate administrative and legal framework and the required infrastructure, and extend services and training in collaboration with local and regional industrial and community.
- Improve the human capacity of partner universities by providing training and upgrading opportunities in the EU especially for aspiring young and women researchers, and develop professional training programmes to promote the model and enhance its impact.
- Utilise ICT tools and database to enhance and consolidate the new management model of innovation and research,
- Disseminate good practices and share practical experience in university management of innovation and research and promote and support the foundation of a research and innovation network across South Neighbouring Countries and Europe.



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Who?

Coordinator: Universitat de Barcelona, Spain

EUROPEAN PARTNERS

- ITALY: UNIMED; Università degli Studi di Milano and Sapienza
- FRANCE: Université de Montpellier
- BELGIUM: Katholieke Universiteit Leuven and European University Association

MENA PARTNERS

- JORDAN: MHE&R . University of Jordan, Al-BALQA' App. University, JUST,
- MOROCCO: Mohammed V; Ibn Tofail University; University Sultan Moulay Slimane, Mundiapolis MHE&E&R
- REGIONAL PARTNER: Association of Arab Universities (AAU)



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How?

F1

- Mapping and Surveying State of Play innovation and research in MENA
- Mapping and Surveying State of Play of Innovation and research in EU
- Outcome: **Road Map for MENA – Vs Handbook from the EU experience.**

F2

- Development & Capacity Building (WP3 -5)
- Modernization of Research Offices; Training
- Outcome: **Model Implementanition**

F3

- Sustainability & Dissemination (WP 5-7)
- Conferences + ANI (Arab Network of Internationalization)
- Outcome: **Conferences, National Events, Joint Research**



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Work Packages

- ***WP. 1 Scope Analysis and State-of-the-Art in Southern Partner Countries -2016***
- ***WP. 2 European State-of-the-Art on Innovation and Research Management - 2016***
- ***WP. 3 Developing a Research and Innovation Management Model for Jordan and Morocco -2017***
- **WP. 4 Supporting Structures for Innovation and Research and Management (Offices) – 2017**
- **WP. 5 Training Human Resources and Capacity Building -2018**
- **WP. 6 QA Tools in Management of Innovation and Research - Horizontal WP**
- **WP. 7 Dissemination and Sustainability - Horizontal WP**
- **WP.8 Management - Horizontal WP**



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Work Packages and Deliverables



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WP. 1: Scope Analysis and State-of-the-Art in Southern Partner Countries

Lead Organisation: Association of Arab Universities

- Dev. 1.1 State of Play on Innovation and Research Institutional Management
- Dev. 1.2 Field visits to Partner Institutions
 - **Morocco: 16-19 January (UNIMI + UM)**
 - **Jordan: 14-15 February 2017 (EUA + UB)**
- Dev. 1.3 Report on Innovation and Research Management Landscape
- Dev. 1.4 Roundtable on Management Models
- Dev. 1.5 Roadmap for Innovation and Research Management



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WP.2: European State-of-the-Art on Innovation and Research Management

Lead organisation: European University Association

- Dev. 2.1: Focus Group
- Dev. 2.2: Study Tours (Barcelona, May 2017)
- Dev. 2.3: Conference on Innovation and Research Management (Leuven, March 2017)
- Dev. 2.4: Handbook and Report on European Innovation and Research Management (EUA)



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State of the Art

- 7.5 National Networking Event: AECHE, 25-26 April 2017 - University Mohammed V in Rabat
- 6.1 Quality Committee: Surveys sent by UNIMED: <https://goo.gl/forms/WusMR7Rdz7ztoWQX2>
Responses collected: May Wahbeh
- 6.3 "Monitoring and Evaluation Plan" for the MIMIr project By UNIMED 7.1 Dissemination Committee
- 8.4 Submission of the Interim Report: **30 April 2017**



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ROUNDTABLE

- **Dev. 1.4: Roundtable on Management Models, AMMAN**

UoJ and UMV to present the National reports and discussion with the main suggestion for a customised management model

- **Dev. 1.5 Roadmap for Innovation and Research Management**

In reference and predication to the roundtable discussions and recommendations, the research and innovation leaders' team had produced a final document embracing a roadmap for innovation and research management in partner institutions. The roadmap comprehend a timely set of steps, proceedings, procedures and guidelines to pursue and supervene in order to devise an efficient model of innovation and research management.

- **Dev. 3.1 Special Interest Team:**

Two (2) teams from Morocco and Jordan to devise and suggest the new proposed model

Determine names – same as the experts team?



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Maching Exercise, Kenitra

- Dev. 3.3 Maching Exercise: 12-13 October in UIT Morocco

Present the reports and attempt to 'match' them with existing governance procedures, guidelines, principles of EU partner universities

→ Research and Innovation institutional management models

- Finalise the purchase of the equipment



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Next Steps - 2017

- 3.4 New Innovation and Research Management:
Nov 2017

Report on the proposed innovation and research management model. It will clearly indicate improvements and updates over existing management schemes



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Next Steps - 2018

- **WP4: Supporting Structures for Innovation and Research and Management :**

WP4 will focus on supporting partner institutions with the necessary infrastructure to effectively and efficiently manage innovation and research activities.

- 4.1 Innovation and Research Management Office
- 4.2 Technology Transfer Office
- 4.3 Innovation and Research Information Platform
- 4.4 Innovation and Research Information Database
- 4.5 e-Research Initiative



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Next Steps - 2018

- **WP5: Training Human Resources and Capacity Building**
- 5.2 Training in ICT and Research Platform Management (Barcelona)
- 5.3 Training in Innovation Management (**Rome: 26-27 Jan**)
- 5.4 e-Tools Skills Development (LEUVEN/ BAU?)
- 5.5 Home Training Sessions (each MoHE in Morocco and Jordan)



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Thank you!



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Next Steps - 2018

- The proposed innovation and research management model will be presented to the senior management of partner institutions during a 2-day roundtable held in Jordan organised by the AARU— all partners will attend-. Observations, remarks and suggestions will be taken into consideration before adopting a final version of the model with full commitments of all senior management of partner institutions
- 3.6 Piloting the Model: Starting on March 2018



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FINANCIAL ASPECTS

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BUDGET: STATE OF THE ART

- 1st instalment for Staff Costs was already sent to partner institutions in 2016
- The UB has presented the technical report to the EACEA on April 30, 2017 including:
 - The time sheets we have received from partners (we are still missing time sheets)
 - The unit costs of the implemented activities (Travel, costs of stay and subcontracting)
- **The UB has not yet asked for the second pre-financing instalment from the EACEA as the project has not yet spent 70% of the first instalment.** Explanation:
 - Delayed implementation of the activities
 - Low participation of few European partners in project events
 - Purchase of equipment not yet implemented



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EQUIPMENT – REAL COSTS

- Contribution for the purchase of equipment necessary for the implementation of the project will be based in **REAL COSTS** and according to the project application.
- This budget heading may be used to support the purchase of equipment **directly relevant to the objectives of the project**.
- Compared to the equipment as specified in the original application, minor adaptations in terms of quantity and product in the purchased equipment can be accepted without prior authorisation provided that the budgetary ceilings are respected, the corresponding equipment items are eligible, **the modification can be justified and is related with the project objectives**.



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EQUIPMENT – PAYMENT CALENDAR

- Partners will present their quotes to the coordinator together with the technical explanation on the proposed items, help by the Technologic Expert Team (BAU- MV/JUST)
- Partners will request VAT's exemption based in the document sent by the EACEA to the coordinator.
- Once partners have sent the quotations and technical explanations, the UB will consult with the EC the new distribution of the budget (if significant modifications are made).
- After the EC's confirmation of the reallocation of the budget the UB will transfer the amount to the partner institutions.
- The partners will proceed with the purchase of equipment.



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EQUIPMENT - VAT

- VAT is not considered as an eligible project cost. Therefore, the measures for the exemption should be launched sufficiently in advance to the purchase of the equipment.
- Any expenditure including VAT is not eligible unless the coordinator can provide an official document from the competent authorities proving that the corresponding costs cannot be recovered. In any case, taxes and duties have to be treated in accordance with the tax exemption agreement, signed between the European Union and the Partner Country for which the equipment or services are destined.
- The coordinator will provide you with a certificate stating that the acquisition, delivery and installation of equipment and the provision of services in the Partner Countries are exempt from taxes, duties and charges if a Common Framework Agreement has been signed between the European Commission and the Partner Country. **This document should normally be sufficient to obtain a tax exemption**



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EQUIPMENT- SUPPORTING DOCUMENTS

Financial reporting for equipment will be based on the principle of the expenses actually incurred which will need to be duly documented, for the purpose of any financial evaluation and/or audit, beneficiaries will have to retain with the project accounts the following **supporting documents**:

- **Invoice(s) for all purchased equipment** (please note that order forms, pro-forma invoices, quotations or estimates are not considered as proof of expenditure). All invoices must reference the **name and the project number**: 561548-EPP-1-2015-1-ES-EPPKA2-CBHE-SP
- Bank statement(s) for all purchased equipment
- Proof that **the equipment is recorded in the inventory of the institution.**
- All equipment purchased with the Erasmus+ CBHE funds must bear an Erasmus+ sticker provided by the Agency. Pictures of the equipment will be requested.



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EQUIPMENT - Exchange Rate

Any conversion into euro of actual costs incurred in other currencies shall be made by the beneficiary at the monthly accounting rate established by the Commission and published on its website

(http://ec.europa.eu/budget/contracts_grants/info_contracts/inforeuro/inforeuro_en.cfm applicable:

- on the month of the receipt of the first pre-financing for all costs incurred until the second prefinancing is received:
December 2015
- on the month of the receipt of the second pre-financing for all costs incurred until the end of the project (not requested yet)



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